

Email Coaching Application Form

Step 1. Review the main point from last week's coaching email and account for the action steps you committed to do.

Step 2. Answer the following questions with respect to this week's coaching email:

- What is the main point? _____
- Does it apply to me? _____
- How will I use the information today? _____

Step 3. Transfer and implement the main point into your practice:

Doctor: What are the action steps required to apply the main point to your specific responsibilities?

- A. _____
- B. _____
- C. _____

Staff: What are the action steps required to apply the main point to your specific responsibilities?

- A. _____
- B. _____
- C. _____

Team: What are the action steps required to apply the main point to the practice in general?

- A. _____
- B. _____
- C. _____